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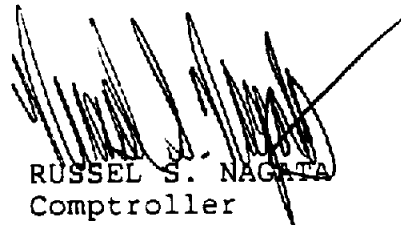
COMPTROLLER'S MEMORANDUM 1988-32

TO: Heads of Departments and Agencies
FROM: Russel S. Nagata, Comptroller
SUBJECT: Restriction on Use of Central Payroll's EIN

This memorandum is to request all departments and agencies to ensure that the State of Hawaii's Central Payroll Employer Identification Number (99-6001081) is not used on any filings with taxing jurisdictions, or on any other forms that request a taxpayer's identification number.

Apparently some departments or agencies have been making use of the Central Payroll Employer Identification Number. Such use is causing confusion and misdirected communications as the Internal Revenue Services progresses on its computerization of tax-related communications. Departments and agencies must be certain that any current use of the Central Payroll Employer Identification Number is stopped immediately.

If for any reason a department or agency needs an Employer Identification Number for filings that it makes with taxing jurisdictions, or on any other forms, the department or agency should request its own number from the appropriate taxing jurisdiction.


RUSSEL S. NAGATA
Comptroller